

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 2 JULY 2026 AT ELLINGHAM VILLAGE HALL

ATTENDEES	
NAME	ROLE
George Unwin (GU)	Trustee
Brenda Frier (BF)	Trustee
Virginia Mayes-Wright (VMW)	Clerk
Louis Fell	Treasurer
Judy Glover (JG)	Trustee
John Thompson (JT)	Vice Chair (in the Chair)

APOLOGIES	
NAME	ROLE
David Metcalfe (DM)	Chair
Graham Edmonson (GE)	Trustee

	<u>MINUTES FROM THE PREVIOUS MEETING</u>	
2.	The Trustees reviewed the minutes from the previous meeting held on 4th June 2026. Proposed by BF & seconded by JG. ACTION : DM to check in with GE. Regarding the Photographic Archive project. ACTION : Clerk to check in with David Griggs. ACTION : JG to pass a couple of Welcome Pack leaflets to each of Community Contacts. Ongoing. ACTION : Clerk to draft survey on schemes. Completed. The Clerk suggested that she creates a mock up as a Google form for the Trustees to review. ACTION : Clerk to mock up as a Google form for the Trustees to review. <u>Completed Actions</u> DM to check payment schedule and respond to the applicant.	Clerk Clerk

	• Clerk to communicate the response plan to the applicant. Regarding the Church request for final funds. • Clerk to share Solid Fuel list with Trustees to identify missing applicants. • Clerk to respond to the TESS applicant. • Clerk to email Eileen to add a note regarding Solid Fuel Scheme deadline post. • Clerk to add post to website on the deadline of the Scheme • Clerk to order 100 additional Welcome Pack leaflets at the same weight for further distribution • Clerk to add changes to residents to the Agendas	
	<u>DISCUSSION POINTS</u>	
3.	Treasures Report. LF presented the Treasurer's Report. Income includes bank interest and windfarm money. Expenditure includes two Green Schemes, TESS and Church application.	
4.	Applications/Review of Schemes <u>Grants/Applications In Progress</u> <u>Application – Christmas Lights</u> – The Clerk noted receipt of an email expressing understanding of the position of the Trust on this matter. <u>Photographic Archive</u> – Work ongoing. Clerk to provide an <u>St Maurice's Church</u> – Thanks received from Neil Mundy, noting that this is the final payment for the Church improvement works. <u>Solid Fuel Scheme</u> – The Trustees reviewed the applicants. ACTION : JG and BF to check applicants. ACTION : Clerk to remove duplicate application. ACTION : LF to confirm applicants to suppliers. <u>Green Scheme</u> – Two Green Schemes approved. <u>TESS</u> – Two applications received. These have been unanimously approved.	JG & BF Clerk LF
5.	AGM Arrangements. The Trustees discussed the arrangements for the AGM. It was agreed to follow the same format as previous years, with the meeting at 7pm and coffee from 6.45pm. ACTION : Clerk to find out who needs to be re-elected as Trustees ACTION : Clerk to send poster to the Parish Magazine for repeated entry.	Clerk Clerk
6.	Communication BF recommended that the AGM is shared at this point. ACTION : Clerk to post the AGM notice to the website. ACTION : Clerk to email BF with the AGM notice.	Clerk Clerk

	ACTION : BF to put on Social Media. <u>Update on Residents</u> – New residents reported and noted appropriately.	BF
7.	AOB. Note that JT away for next meeting. JG offered to stand in to Chair if needed. It was noted that the meeting would be cancelled if not quorate.	
8.	<u>ARRANGEMENTS FOR NEXT MEETING</u>	
	6 th August 2026, 3 rd September 2026, 1 st October 2026, 5 th November 2026 and AGM, 3 rd December 2026. All at Ellingham Village Hall.	

Minutes compiled by : Virginia Mayes-Wright

ECT telephone number – 07841437614 (Trustee Brenda Frier)