

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 7 MAY 2026 AT ELLINGHAM VILLAGE HALL

ATTENDEES	
NAME	ROLE
George Unwin (GU)	Trustee
Brenda Frier (BF)	Trustee
Virginia Mayes-Wright (VMW)	Clerk
Louis Fell	Treasurer
Graham Edmonson (GE)	Trustee
Judy Glover (JG)	Trustee
John Thompson (JT)	Vice Chair

APOLOGIES	
NAME	ROLE
David Metcalfe (DM)	Chair

	<u>MINUTES FROM THE PREVIOUS MEETING</u>	
2.	<p>The Trustees reviewed the minutes from the previous meeting held on 2nd April 2026. Proposed by BF & seconded by GU.</p> <p><u>Completed Actions</u></p> <ul style="list-style-type: none"> • LF to complete investment application process with JT • DM to inform the Ellingham Village Hall Committee of the Trust's decision concerning the application for funding the Village Hall extension plans • Clerk to email all parishioners of the link to the new digital online Solid Fuel Scheme application form • BF to prepare Solid Fuel Scheme application form letters • Clerk to arrange the printing of the Welcome Pack • Clerk to confirm that the active scheme forms/website request for proof of residency has been actioned 	
	<u>DISCUSSION POINTS</u>	

	<u>TESS</u> – no new applications.	
5.	<p>Welcome Pack for Residents The Welcome Pack has been printed and delivered. The Trustees discussed distribution of the leaflets. It was suggested to put some into the pub, Church, Village Hall and Carnaby's as well as sending some to the Community Contacts. The Trustees recorded their thanks to JG and the Clerk for their work on this.</p> <p>ACTION : Clerk to email list of community contacts to Judy for distribution.</p> <p>ACTION : Clerk to put the Welcome Pack onto the website.</p>	<p>Clerk</p> <p>Clerk</p>
6.	<p>Communication The Clerk suggested that this month's communication should be an update on the Solid Fuel Scheme, noting the new deadline and the arrival of the hard copy forms.</p> <p>ACTION : Clerk to post a communication on the website.</p> <p>ACTION : Clerk to email the post to BF for social media.</p> <p>ACTION : BF to post on social media</p> <p>Parish Magazine GE repeated his call for feedback on the Parish Magazine. The Trustees discussed the magazine.</p>	<p>Clerk</p> <p>Clerk</p> <p>BF</p>
7.	<p>AOB. None.</p>	
8.	<p><u>ARRANGEMENTS FOR NEXT MEETING</u></p>	
	<p>4th June 2026, 2nd July 2026, 6th August 2026, 3rd September 2026, 1st October 2026, 5th November 2026, 3rd December 2026. All at Ellingham Village Hall.</p>	

Minutes compiled by : Virginia Mayes-Wright

ECT telephone number – 07841437614 (Trustee Brenda Frier)