

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 5 FEBRUARY 2026 AT ELLINGHAM VILLAGE HALL

ATTENDEES	
NAME	ROLE
George Unwin (GU)	Trustee
Brenda Frier (BF)	Trustee
Virginia Mayes-Wright (VMW)	Clerk
John Thompson (JT)	Vice Chair
Judy Glover (JG)	Trustee
Graham Edmonson (GE)	Trustee
David Metcalfe (DM)	Chair

APOLOGIES	
NAME	ROLE
Louis Fell	Treasurer

	<u>MINUTES FROM THE PREVIOUS MEETING</u>	
2.	<p>The Trustees reviewed the minutes from the previous meeting held on 8th January 2025. Proposed by JG & seconded by BF.</p> <p><u>Completed Actions</u></p> <ul style="list-style-type: none"> • Clerk to email to CBS to arrange the print run of Welcome Pack for Residents • Clerk and JG to continue working on the Welcome Pack • Clerk to write a reminder about the schemes offered by the Trust for the Parish Magazine • Clerk to post new year message on the website with reminders of the schemes available • Clerk to email Trust new year message to BF for inclusion • BF to post Trust's new year message to website 	
	<u>DISCUSSION POINTS</u>	
3.	<p>Treasures Report. LF was unavailable to present the Treasurer's Report. ACTION : LF to provide the accounts prior to the March meeting.</p>	LF

<p>4.</p>	<p>Applications/Review of Schemes</p> <p><u>New Application:</u></p> <p>Village Hall Application – The Clerk presented an application from Ellingham Village Hall requesting £5,167 to contribute funds within a larger project. The Trustees noted that the application was submitted incorrectly on to a TESS form; the Trustees agreed are that this would be better served under the Community Project Funds grant. The Trustees noted that this current year is the lowest in the ECT funds, as predicted in the financial plan. The Trustees agreed to defer the decision on the application until the next ECT meeting, this allows for a full review of funds requested against the ECT financial plan. ACTION: DM to contact the applicant to provide an update.</p> <p>Defib Pads - GU noted need for two new sets of defib pads. The Trustees agreed the funding for the defib ancillaries in line with previous discussions.</p> <p><u>Grants In Progress</u></p> <p>School Laptops – The Trustees noted that there had been no update on the application. The Trustees requested an update. ACTION: BF to request an update from the School on the progress.</p> <p>Defib batteries – This grant has been paid and completed.</p> <p>Photographic Archive – Discussions took place to identify what the final goal would be to this worthwhile project. IT was noted that there is no set output beyond the three powerpoint delivered. It was discussed to engage with David with a view of hosting some of the archive content on the ECT website. ACTION: GE to work with David Griggs to get to an end project.</p> <p>St Maurice’s Church – No report for this meeting.</p> <p>Solid Fuel Scheme – Trustees generally discussed the scheme. The Trustees agreed that the suppliers have been good this year and that feedback has been generally positive. The Trustees will seek to use the same local suppliers for the 2026 scheme. The Trustees plan to discuss the 2026 Scheme including delivery at the next meeting. ACTION: Clerk to draft the forms for the 2026 forms.</p> <p>Green Scheme – GU reported that there has been one application received in this period.</p> <p>TESS – no applications in this period.</p>	<p>DM</p> <p>BF</p> <p>GE</p> <p>Clerk</p>
<p>5.</p>	<p>Welcome Pack for Residents</p> <p>The Clerk and JG reported on the progress on the Welcome Pack. The Clerk reported on a meeting with CBS World, the Trustees approved</p>	

	<p>the quote received. Trustees suggested the need for a mechanism to identify new permanent residents, and a method of distribution. The Trustees noted that any updates for the Welcome Pack would be undertaken by the Clerk. The Trustees requested sight of a draft prior to printing.</p> <p>ACTION: Clerk to email CBS World requesting a pdf prior to printing.</p>	Clerk
6.	<p>Communication</p> <p>The Trustees suggested communication regarding the new look Parish Magazine. Parishioners should be asked to contact the Trust if they do not receive the magazine, or would prefer a digital magazine. GE suggested requesting additional content for the magazine including photos and items of local interest. The Trustees also suggested requesting that residents let the Trust know of new residents in light of the production of the Welcome Pack.</p> <p>ACTION: Clerk to post on website.</p> <p>ACTION: Clerk to email BF with post for Social Media</p> <p>ACTION: BF to post on Social Media.</p>	Clerk Clerk BF
7.	AOB.	
8.	<u>ARRANGEMENTS FOR NEXT MEETING</u>	
	<p>5th March 2026, 2nd April 2026, 7th May 2026, 4th June 2026, 2nd July 2026, 6th August 2026, 3rd September 2026, 1st October 2026, 5th November 2026, 3rd December 2026.</p> <p>All at Ellingham Village Hall.</p>	

Minutes compiled by : Virginia Mayes-Wright
ECT telephone number – 07841437614 (Trustee Brenda Frier)