

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 20th JULY 2023 BROCKDAM

ATTENDEES	
NAME	ROLE
David Metcalfe (DM)	Chair
Brenda Frier (BF)	Trustee
George Unwin (GU)	Trustee
Louis Fell (LF)	Treasurer

APOLOGIES	
NAME	ROLE
Graham Edmondson (GE)	Trustee
Robert Stuart (RS)	Trustee
Judy Glover (JG)	Trustee
John Thompson (JT)	Trustee
Virginia Mayes-Wright (VMW)	Clerk

MINUTES FROM THE PREVIOUS MEETING 1 st JUNE 2023		
2	<p>Approval of previous minutes proposed by GU, seconded by LF.</p> <p>ACTION: Clerk to draft email for the applicants who applied for hardwood as part of the Solid Fuel Scheme 23 – Ongoing</p> <p>ACTION: Louis to confirm the mechanism for delivery for those applicants that opted for solid wood. Completed. Applicant will be given a contact number when the Solid Fuel Scheme is active to agree a date with the supplier for delivery.</p> <p>Clerk to check email list against Solid Fuel email list. Outstanding.</p> <p>LF to look at longer term Deposit Account. – Discussed within Treasurers Report. Ongoing.</p>	<p>VMW</p> <p>VMW</p> <p>LF</p>
DISCUSSION POINTS		
3	<p>Treasurers Report. No Treasurers Report.</p> <p>LF offered 3 options to the Trustees of suitable deposit accounts that would ensure longevity of the ECT funds.</p> <p>ACTION: The 3 options will be shared to all Trustees and a decision made regarding how to progress to be decided at the next meeting.</p>	<p>LF</p>
4	<p>Applications / Review of Active Schemes</p> <p>Green Scheme.</p>	

	<p>One application received however the payment was not completed through the banking system. GU and LF to re-issue the payment to the individual.</p> <p>TESS. Five applications have been received. 2x Chrome Books, a school trip, surfing training course, summer cricket club and rugby club. All applications were discussed, and Trustees agreed to approve the applications. Funding to be allocated. It was discussed that the wording to the TESS on the website requires a refresh to encourage applications to undertake wellbeing or fitness activities in line with the ECTs aims.</p> <p>ACTION: DM to amend wording regarding TESS to encourage applications to the scheme from groups supporting children-based activities in the community. Wording to be proposed at the next Trustee meeting.</p> <p>Solid Fuel Scheme. Trustees discussed the progress of the scheme, and all confirmed that we are better prepared for the winter season 23. Households will be given further information in the coming months in preparation of the delivery of the chosen fuel option. Trustees to be mindful of any new households to the parish as well as, those households that no longer require this scheme.</p> <p>ACTION: LF to provide the wood suppliers contact number and dates to the Clerk.</p> <p>ACTION: Clerk to establish the list of households that require support with stacking logs once they have been delivered.</p>	<p>DM</p> <p>LF</p> <p>VMW</p>
5.	AOB. There was no other business.	
	<u>ARRANGEMENTS FOR NEXT MEETING</u>	
	Meetings: 3rd August (Clerk potentially unavailable), 7 th Sept, 5 th Oct, 2 nd Nov, 7 th Dec.	

Minutes compiled by:
Brenda Frier