

Ellingham Community Trust

Minutes: 13th October 2022, 7pm, Ellingham Village Hall

Present: Judy Glover (in the Chair), Robert Stuart, George Unwin, Brenda Frier, John Thompson, Graham Edmondson, David Metcalfe, Louis Fell.

Apologies for Absence: none.

1. Approval of Minutes:

Draft minutes of 9th September 2022 were approved, proposed by Brenda Frier and seconded by John Thompson.

2. Actions not dealt with under this agenda.

It was noted that the new Trustees completed the bank details and Louis Fell had ensured the update of Companies House and the Charities Commission details.

ACTION : Clerk to put Bios on website.

3. Economic Situation.

The Trustees noted the continuing unfolding economic situation. The Trustees discussed targeted support and methods of identification of those parishioners in need. The Trustees suggested using age to target support and providing a one off heating allowance. The Trustees agreed to draft a statement for a future Parish Magazine to advise parishioners of the support available.

ACTION : Clerk to draft a paragraph for the Parish Magazine.

4. Treasurer's Report

a. Treasurer's Report.

Louis Fell noted that income included £58.38 interest and £260 payment for additional logs for the 2022 scheme. Expenditure for the period includes £100 for one Green Scheme application, £19 for the Digital Archive application, £18 Bank Charges, £1,693.13 for the purchase of Heat Logs, and £11,571 for the purchase of heat logs. Louis Fell noted his plan to put some of the funds in the Current Account into the Investment Account to gain some interest in light of the current economic climate.

b. Financial Legacy for the Trust

Louis Fell noted that he had not been able to pull together information for the Trustees owing to the changes in the economic climate. Louis Fell noted the positive nature of investment, but the need to have a stable market prior to investing. The Trustees discussed the benefit of investment. Judy Glover requested that these discussions were continued at future meetings.

ACTION : Clerk to add to the next meeting agenda.

c. Presentation of the annual reports and financial statements for 2021 for ratification by the trustees

Louis Fell talked the Trustees through the Annual Accounts. Louis Fell noted that in the Statement of Activities 'Other Income' relates to the write down of the RHI for the School, 'Other Expenditure' relates to insurance which is reimbursed by the Windfarm. Louis Fell noted that in the Statement of Financial Position the 'Debtors' refers to the write down of the RHI for the School, and 'Creditors' refers to the Accountant's fees. Louis Fell noted that in the Notes to the Financial Statements 'Support Costs' are the Accountant and Banking Charges which are reimbursed by the Windfarm. The Trustees discussed the

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Accounts and Louis Fell noted that they had to be presented in a particular format for the Charities Commission and Companies House.

Approval of the Annual Reports and Financial Statements was proposed by Brenda Frier and seconded by John Thompson with all Trustees in favour. Louis Fell noted that these Accounts would be presented at the AGM.

The Trustees thanked Louis Fell for his continued hard work on the Accounts.

5. Applications

a. Update : Photographic Archive

The Trustees were reminded of the project and the low cost but high value of this photographic archive. The Trustees noted that this grant has been paid. Graham Edmondson informed the Trustees that he also had a backup copy of the archive.

b. Update : St Maurice's Church Emergency Tree Works

The Clerk noted that she had been provided with an update on the removal of the Beech Tree in in the church yard. Yet another delay, was incurred. It was noted that the work would be rescheduled.

c. Update : St Maurice's Church Support Grant

A update was provided to the Clerk from St Maurice's Church, noting that a trench was going to be dug, with thanks to Pip Robson. The Trustees noted the positive nature of the continuing updates even with nothing concrete to report.

d. Update : Ellingham Village Hall & St Maurice's Church.

No further update was received from St Maurice's Church.

No update was provided by Ellingham Village Hall.

Judy Glover noted that as there were few updates on these applications, these items should be removed from the next Agenda, while noting any updates received.

6. Update on Active Schemes

a. Solid Fuel Scheme

Louis Fell noted that the Solid Fuel Scheme is in progress and that the first heat logs would be collected this month, and deliveries will await for the volunteer farmers to deliver. The Clerk noted that applications were being received long after the deadline.

ACTION : Clerk to email Louis Fell with final few applications.

Louis Fell noted that payment was needed from those requesting additional solid fuel.

ACTION : Clerk email payers for payment.

The Trustees thanked Louis Fell for his continued efforts in regards to the Solid Fuel Scheme, and expressed admiration to the volunteers who deliver the fuel.

b. The Green Scheme

George Unwin noted that one application has been received since the last meeting.

c. TESS.

The Clerk reported that no applications have been received since the last meeting.

7. Any of Competent Business.

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Trees. Note no response on trees from community contacts.

ACTION : Clerk to email the local contacts and remind about free trees.

Additional Funding from the Windfarm. Louis Fell noted additional funding offered by the Windfarm. The Windfarm are aiming to fund education or learning schemes. The Trustees noted that this could increase the TESS funding. Louis Fell noted that the Windfarm is arranging a school visit; and is keen to engage with the community.

Outdoor seating. The discussion of additional funding lead to a discussion of outdoor seating in the grounds of the Village Hall. Ellingham Community Trust noted that this was best dealt with by Ellingham Village Hall Committee.

8. Dates of the Next Meetings.

The Clerk noted her unavailability for the December meeting. The Trustees noted the intention to continue with the December meeting without the Clerk.

Dates of next meetings:

10th November 2022 (plus AGM), 8th December 2022.

12th January 2023, 9th February 2023, 9th March 2023, 13th April 2023, 11th May 2023, 8th June 2023, 13th July 2023, 10th August 2023, 14th September 2023, 12th October 2023, 9th November 2023 and 14th December 2023.

Minutes prepared by: Virginia Mayes-Wright