

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 6 March 2025 ELLINGHAM VILLAGE HALL

ATTENDEES	
NAME	ROLE
George Unwin (GU)	Trustee
John Thompson (JT)	Vice Chair
Brenda Frier (BF)	Trustee
David Metcalfe (DM)	Chair
Judy Glover (JG)	Trustee
Virginia Mayes-Wright (VMW)	Clerk

APOLOGIES	
NAME	ROLE
Graham Edmonson (GE)	Trustee
Louis Fell	Treasurer

	<u>MINUTES FROM THE PREVIOUS MEETING</u>	
2.	<p>The Trustees reviewed the minutes from the previous meeting held on 13 February 2025. Proposed by BF & seconded by JT.</p> <p>ACTION : LF to complete Unity Bank updates. Ongoing.</p> <p>ACTION : GE to investigate further regarding costings for the Parish Magazine. Ongoing.</p> <p>ACTION : GE to provide update to magazine publishing costs prior to the next meeting. Ongoing.</p> <p>ACTION : LF to provide year on year financial comparison at next meeting. Ongoing.</p> <p>ACTION : Clerk to draft letter of thanks to the Solid Fuel supplier. Ongoing.</p> <p><u>Completed Actions</u></p> <ul style="list-style-type: none"> Clerk to update the Solid Fuel contact spreadsheet. 	<p>LF</p> <p>GE</p> <p>GE</p> <p>LF</p> <p>Clerk</p>

[illegible]

	ACTION : GE to post on Social Media.	GE
6.	Objectives DM presented amended objectives as drafted in previous meetings. The Trustees discussed the amendments to ensure that the wording was consistent with the intent of the Trust. Further edits were made to ensure clarity. The Trustees discussed disseminating the amended Objectives and agreed to submit these to the AGM with publicity following the October meeting. ACTION : Clerk to email re-drafted objectives to DM. ACTION : DM to present and Trustees to publish the edited Objectives for October. The Trustees expressed their thanks to DM for working on the Objectives.	Clerk DM
6.	AOB. The Trustees discussed a potential application. Suggestion for a welcome pack for new parishioners. Trustees agreed to work on something. ACTION : Clerk to draft a webpage for new parishioners.	Clerk
7.	<u>ARRANGEMENTS FOR NEXT MEETING</u>	
	3 rd April 2025, 8 th May 2025, 5 th June 2025, 3 rd July 2025, 7 th August 2025, 4 th September 2025, 2 nd October 2025, 6 th November 2025 (AGM), 4 th December 2025. All at Ellingham Village Hall.	

Minutes compiled by : Virginia Mayes-Wright

ECT telephone number – 03300 010393 (Trustee Brenda Frier)