

Ellingham Community Trust

Minutes: 14th June 2018

Ellingham Village Hall

Present: Heather Cairns (in the Chair), David Milne, Robert Stuart, George Unwin, Louis Fell.

Apologies for Absence: none

1. Approval of Minutes:

Draft minutes of 3rd May 2018 (not previously circulated) approved. Proposed by David Milne and seconded by Robert Stuart.

2. Actions not dealt with under this agenda

ACTION : Clerk to put Accounts on to website

3. Treasurer's Report

a. Treasurer's Report

Louis Fell detailed the Treasurers Report

Treasury Account at £34,479.41; Current Account £9,723.58; giving a total of £44,202.99. Payments out included £400.00 for two Domestic Appliance Scheme applications, £25 for web hosting, and £150.00 for Companies House late fees. There was no income for this period.

Louis Fell recommended changing the Companies House address held for Ellingham Community Trust in light of the delay in information resulting in the paying of late fees incurred by the late filing of the 2017 accounts. The Trustees agreed that the new address held by Companies House should be that of Michael Read, the Trust accountants, instead of Sintons.

ACTION : Louis Fell to update the Companies House information.

Louis Fell informed the Trustees that the draft accounts would be available for the next meeting to avoid late payments.

ACTION : Louis Fell to bring draft accounts to the meeting on 12th July 2018.

b. Wind Farm agreement clarification.

Although this matter was not originally on the agenda, Louis Fell provided information on the agreement between Ellingham Community Trust and the wind farm in response to queries from other Trustees.

Louis Fell confirmed that there was only a lease between the wind farm and the Ellingham estates. Within this lease, Ellingham Community Trust was to be provided funds of £1798.50 per annum per megawatt of electrical capacity of each wind turbine installed with payment to be started from the commencement of works. The wind turbine company was also responsible for the hire of Ellingham Village Hall for monthly meetings, payment of a Clerk and well as training and stationary costs.

Louis Fell confirmed that there was no increase to the fund beyond the annual addition of RPI.

c. School RHI

Louis Fell confirmed that he now has all the pertinent documents under scrutiny and will bring information to the meeting of 12th July 2018.

MINUTES

ACTION : Louis Fell to provide a report on the School RHI for the meeting on 12th July 2018.

The Trustees confirmed that they had attended the celebration event for the school 'Gold award'.

4. Applications

a. Broadband – Update on Application

Louis Fell updated the Trustees on a meeting held with Heather Smith from Northumberland County Council. The Trustees were informed that there was no agreement at this stage, but that Northumberland County Council would return to Ellingham Community Trust with an agreement when they were ready to do so. The Trustees expressed their concern at the lack of agreement, but noted that the Trust's commitment to the project had been minuted on several occasions.

ACTION : Louis Fell to update the Trust as information becomes available.

b. School – Update on Application

Louis Fell and Heather Cairns held a meeting with a representative from the School and Northumberland County Council. Northumberland County Council agreed to draw up the design for the car park and the road access, this to be paid for by the school. The School Head Teacher will put in the necessary planning applications. The road will be blinded off except for where the it and the car park join the main road. The existing stone gateway will be widened. Tenders for this work are yet to be obtained. The Trustees discussed the challenge of not having costings available, and noted the Trust's continued commitment to the application as a matter of safety for the children in the parish.

Heather Cairns noted that Northumberland County Council will be installing an interactive 20 mph sign outside the school.

ACTION : Louis Fell and Heather Cairns to provide information to the Trust as and when this becomes available.

c. Defibrillator – Update on Application

George Unwin reported that a meeting has been arranged for next week with a representative of the Stephen Carey Foundation to progress the locating of the new defibrillator.

ACTION : George Unwin to feed back to the Trust after the meeting.

5. Update on Active Schemes

a. Domestic Appliance Scheme

There have been four applications in this period.

b. Solid Fuel Scheme

David Milne confirmed that the editor of the Parish Magazine was happy to provide space for a Solid Fuel Scheme application form within the September edition.

ACTOIN : Louis Fell noted that he would get quotes for the Solid Fuel Scheme for a meeting in the summer.

c. Personal Development Grant application

There were no applications during this period.

The Clerk noted that photographs had been received from a previous applicant and suggested that a Case Study could be put together.

ACTION : Clerk to put together a Case Study to accompany the grant information on the website.

d. GDPR

David Mile provided the Trustees with a GDPR statement.

ACTION : Clerk to amend the current application forms and website to include the new GDPR statement.

6. Any of Competent Business

None.

7. Dates of the Next Meetings

The Trustees discussed the removal of the previously scheduled August meeting in light of the unavailability of several Trustees. The Trustees reserved the right to call a meeting in August if urgent matters arose.

The Trustees discussed the potential date for the AGM. This was set for 11th October 2018 with an ordinary meeting following.

ACTION : Clerk to amend published meeting dates and advertise the AGM.

Dates of next meetings: Thursday 12th July 2018, 7pm in Ellingham Village Hall;
 Thursday 13th September 2018, 7pm in Ellingham Village Hall;
Thursday 11th October 2018, 7pm in Ellingham Village Hall, AGM with ordinary meeting following;
 Thursday 8th November 2018, 7pm in Ellingham Village Hall;
 Thursday 13th December 2018, 7pm in Ellingham Village Hall.

Minutes prepared by: Virginia Mayes-Wright