

## Ellingham Community Trust

Minutes: 12<sup>th</sup> September 2019

Ellingham Village Hall

**Present:** Heather Cairns (in the Chair), Robert Stuart, David Milne, James Mayers.

**Apologies for Absence:** George Unwin, Louis Fell

### 1. Approval of Minutes:

Draft minutes of 11<sup>th</sup> July were approved, proposed by David Milne and seconded by Robert Stuart. Draft minutes of 8<sup>th</sup> August 2019 were approved, proposed by James Mayers and seconded by David Milne.

### 2. Actions not dealt with under this agenda.

David Milne noted that he was no longer able to make the December meeting date. The Trustees agreed to change the December meeting date from Thursday 5<sup>th</sup> December to Wednesday 4<sup>th</sup> December.

**ACTION : Clerk to note the change of date of the December meeting from 5<sup>th</sup> December to 4<sup>th</sup> December.**

### 3. Treasurer's Report

#### a. Treasurer's Reports

No report owing to absence of Louis Fell.

### 4. Applications

#### a. New: Feasibility – St Maurice's Church

The Trustees discussed the application. Majority decision to seek further information with an objection from Heather Cairns.

**ACTION : David Milne to request further information from St Maurice's Church.**

#### b. Update : Village Hall & Church Application Update

No update was available owing to Mr Fell's absence. In order to bring the matters to a resolution, it was agreed that James Mayers and David Milne would be included in the future discussions on the topic. There was a discussion about the indicative vote for the parish. It was suggested that a public meeting was held as a launch for the public consultation, date for any meeting to be decided when funding options are clear.

**ACTION : David Milne to put together a draft 'fact sheet' for a future public meeting.**

### 5. Update on Active Schemes

#### a. Domestic Appliance Scheme (DAS)

Two applications received to be assessed.

**ACTION : George Unwin to assess the applications when he returns from holiday.**

#### b. Solid Fuel Scheme

Robert Stuart noted that when delivering forms at Wandylaw, that new people were moving in to Wandylaw. Clerk noted receipt of 25 solid fuel scheme emails to date. It was noted that the forms had been delivered by Trustees and the deadline for the scheme was 15<sup>th</sup> September.

The clerk noted the receipt of a solid fuel scheme application with a note suggesting that the applicant had not received the fuel applied for in 2018. The Trustees noted the Clerk's investigation of the case, and approved the payment of £200 to the applicant.

**ACTION : George Unwin to arrange payment.**

## **c. Personal Development Grant application**

None in this period.

## **6. Any of Competent Business**

Heather Cairns announced plan to resign at AGM as a Trustee.

**ACTION : Clerk to advertise the AGM and new Trustees.**

James Mayers noted that the accountant had been in touch to update Charities Commission and Companies House.

## **7. Dates of the Next Meetings**

Thursday 10<sup>th</sup> October 2019, AGM 7pm in Ellingham Village Hall with ordinary meeting following.

Thursday 14<sup>th</sup> November 2019, 7pm in Ellingham Village Hall.

Wednesday 4<sup>th</sup> December 2019, 7pm in Ellingham Village Hall.

**Minutes prepared by:** Virginia Mayes-Wright