

Ellingham Community Trust

Minutes: 11th January 2018

Ellingham Village Hall

Present: Heather Cairns (in the Chair), David Milne, Robert Stuart, George Unwin, Louis Fell.

Apologies for Absence: none

1. Approval of Minutes:

Draft minutes of 9th November 2017 (previously circulated) approved by Robert Stuart and seconded by George Unwin.

2. Actions not dealt with under this agenda.

3. Treasurer's Report

Louis Fell detailed the Treasurers Report

Treasury Account at £34,148.75; Current Account £28,068.07; giving a Total of £53,821.39. Payments out included £900 for Domestic Appliance scheme payments, £18 for bank charges, £6,300 for Solid Fuel scheme cash alternative payments, £1,000 for Solid Fuel scheme coal payments and £190 for the Parish Magazine. Liabilities include payment for the hardwood company for the Solid Fuel scheme; there is a predicted £1,000 still to pay and payments for the Personal Development Fund which have still not been made. Income is £12.57 received from bank interest. A cheque has been received from the school but not yet banked.

4. Updates following AGM

Updates to Companies House & Charities Commission will be made by the Accountants when the Accounts are finalised.

ACTION: Louis Fell to report back to the Trustees when this has occurred.

The Trustees noted that Stanley has the original loan document for the school.

ACTION: George Unwin to chase Stanley.

Louis Fell reminded the Trustees that extra bank signatories were required. David Milne confirmed that he was willing to act as an extra bank signatory.

ACTION : Louis Fell to provide a bank signatory form for David Milne. Louis Fell & George Unwin to orient David Milne to the banking system.

5. Applications

a. Eco Toilet

An application has been made to the Trust from St Maurice's Church for £6,000 for an Eco Toilet. The Trustees discussed the application at length. The Trustees unanimously approved the application on the proviso as below.

The Trustees urged St Maurice's Church to look at a more innovative plan to put facilities inside the church including a kitchen and toilet. The Trustees indicated that they would look favourably on such an

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application in the future. The Trustees noted that it should be possible to incorporate the newly purchased eco toilet or get some money back for it to put into the next phase. The Trustees suggested that this should be part of a medium to long term strategy for the church.

b. School

An application has been received from Ellingham School for £18,000 towards a road improvement. The Trustees noted that although only one quote had been received and others have been sought. The Trustees noted the late arrival of the application. After a lengthy discussion the Trustees supported the application in principal. The Trustees noted that the application needed more work with added quotations. It is assumed that planning permission for change of use will be applied for.

6. Update on active schemes

a. Domestic Appliance Scheme

Nine applications received since the last meeting.

b. Solid Fuel Scheme

The delivery for the 2017 scheme was one pallet of hardwood short owing to late applications.

ACTION : Louis Fell has ordered this and will deliver.

There is one pallet of Verdo heat logs outstanding

ACTION : Louis Fell will arrange delivery.

c. Personal Development Grant application

No further applications have been made.

7. Matters of Urgency

David Milne suggested that the Trustees generated a review of what the Trust provides for the Parish Magazine. The Trustees agreed that when the money was spent for the two applications a summary should be put together detailing the last year's projects.

ACTION : Clerk to draft a suitable summary for the next meeting.

The Clerk noted that the first application was tabled at the last meeting and the second application was received two days before the meeting, making it difficult for all the Trustees to read and consider the application in time for the meeting. The Trustees agreed that applications should be received a week before any meeting.

ACTION : Clerk to add this information to the website.

8. Dates of Next Meetings

Dates of next meetings:

- Thursday 8th February 2018, 7pm in Ellingham Village Hall;
- Thursday 8th March 2018, 7pm in Ellingham Village Hall;
- Thursday 12th April 2018, 7pm in Ellingham Village Hall;
- Thursday 10th May 2018, 7pm in Ellingham Village Hall;

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Thursday 14th June 2018, 7pm in Ellingham Village Hall;
Thursday 12th July 2018, 7pm in Ellingham Village Hall;
Thursday 9th August 2018, 7pm in Ellingham Village Hall;
Thursday 13th September 2018, 7pm in Ellingham Village Hall;
Thursday 11th October 2018, 7pm in Ellingham Village Hall;
Thursday 8th November 2018, 7pm in Ellingham Village Hall;
Thursday 13th December 2018, 7pm in Ellingham Village Hall.

Minutes prepared by: Virginia Mayes-Wright