

Ellingham Community Trust

Minutes: 9th January 2020

Ellingham Village Hall

Present: David Milne (in the Chair), Robert Stuart, George Unwin, James Mayers, Louis Fell.

Apologies for Absence: none

1. Approval of Minutes:

Draft minutes of 3rd December 2019 were amended and approved, proposed by Robert Stuart and seconded by James Mayers.

2. Actions not dealt with under this agenda. None

3. Treasurer's Report

a. Treasurer's Reports

Louis Fell noted that additional security measures on the online account means that he is currently unable to provide a Treasurers report to the meeting. Louis Fell noted that limited expenditure had been made since the last Treasurer's report and verbally updated the Trustees on the level of committed expenditure.

Louis Fell noted that the previous Chairman's report had been added into the accounts and that these would be ready for signature at the next meeting.

4. Applications

a. Update : St Maurice's Church Repairs

A representative from St Maurice's Church had requested the remaining finds form the grant of £890. This was previously agreed in the October meeting but as an incorrect figure of £180. The Trustees checked the figures, and noted that the outstanding grant was £890.

ACTION : Louis Fell to ensure payment of the outstanding grant.

b. Update : St Maurice's Church Application

Funds will be released for the St Maurice's Church feasibility study, Trustees are awaiting updates.

c. Update : Village Hall Application

Gustav Mcleod is now back from holiday, enabling a meeting to be set up.

ACTION : Louis Fell and James Mayers to set up a meeting with Gus.

5. Update on Active Schemes

a. Domestic Appliance Scheme (DAS)

Four applications in the last period.

b. Solid Fuel Scheme

Clerk emailed all applicants who requested coal. Positive responses with one applicant noting that the coal merchant had called personally to introduce himself.

The Clerk received some queries about outstanding deliveries. The Trustees discussed these are sure that all deliveries have now been made. There are a number of extra pallets reserved for Maxwell Drive which have as yet not been claimed. As the Trust can sell at cost, these will be offered to those residents who applied for the scheme at £195 per pallet. A deadline of the end of Jan will be set to enable this to be discussed at the next meeting. If more applicants express interest than the number of pallets available, names will be drawn out of a hat at the next meeting.

ACTION : Clerk to email 2019 applicants.

c. Personal Development application

An application has been received from non-parish resident who works within the parish. Trustees discussed the application and noted that had this come from someone within the parish this would be assessed.

Clerk shared a poster created for noticeboards to remind parishioners of the Personal Development Scheme.

ACTION : Clerk to put posters up.

6. Any of Competent Business

A request has been received to fund another year of the Parish Newsletter. Costs have increased 10% for 2020 owing to additional printing costs, and an increased print run to take into account the additional residents in Maxwell Drive. This was agreed unanimously.

ACTION : David Milne and Louis Fell to process payment

David Milne shared his research into the setting up of the Trust and provided documents to the other Trustees ahead of discussions at the next meeting.

7. Dates of the Next Meetings

Next meeting date changed to 6th Feb.

ACTION : David Milne to check booking of hall for 6th Feb.

Minutes prepared by: Virginia Mayes-Wright