

ELLINGHAM COMMUNITY TRUST MINUTES FROM ANNUAL GENERAL MEETING HELD 16th November 2023 Ellingham Village Hall

ATTENDEES	
NAME	ROLE
David Metcalfe (DM)	Chair
John Thompson (JT)	Vice Chair
Louis Fell	Treasurer
George Unwin (GU)	Trustee
Judy Glover (JG)	Trustee
Robert Stuart (RS)	Trustee
Graham Edmonson (GE)	Trustee
Brenda Frier (BF)	Trustee
Virginia Mayes-Wright (VMW)	Clerk
Members of the public	

APOLOGIES	
NAME	ROLE

ITEM 1	<u>WELCOME AND INTORDUCTIONS</u>	
	DM welcomed the members of the public to the AGM and introduced the Trustees.	
ITEM 2	<u>APOLOGIES FOR ABSENCE</u>	
ITEM 3	<u>MINUTES OF THE LAST ANNUAL GENERAL MEETING</u>	
	<p>DM reviewed the minutes of the last meeting dated 2nd November 2022.</p> <p><i>It was noted that 2021 had been a challenging year owing to Covid. Ellingham Community Trust kept people in touch using community contacts, and provided a Financial Assistance Scheme to support the community. The Trustees provided support to the community. In August 2020 the Financial Assistance Scheme was wound up when Covid restrictions eased. Ellingham Community Trust continued to operate the Solid Fuel Scheme, Domestic Appliance Sscheme and Personal Development Scheme. The schemes were reviewed and the Domestic Appliance Scheme was refocused and relaunched as the Green Scheme to direct expenditure towards greener appliances. Ellingham Community Trust remained commit to funding main applications from Ellingham Village Hall (which is now built) and St Maurice's Church (which is getting underway). JG noted updates from both projects at the end of the last meeting.</i></p> <p><i>The minutes of the previous AGM were approved by JG and seconded by LF.</i></p>	

ITEM 4	CHAIRMAN'S REMARKS													
	<p><i>Applications / Review of Active Schemes</i></p> <p>DM delivered the Chairman's remarks.</p> <p><i>The Chair noted the loss of David Milne as a Trustee and a Chair, and thanked him for his hard work for Ellingham Community Trust. It was noted that David Metcalf was appointed as Chair but owing to his foreign posting, JG stepped in as interim Chair until DM returns.</i></p> <p><i>Ellingham Community Trust continues to meet monthly, including during the period when Ellingham Village Hall was closed. JG expressed her thanks to the Trustees who offered their homes as meeting venues during this period. JG noted that it was good to be meeting in the new Ellingham Village Hall. JG thanked all of the Trustees for their ongoing work and Clerk for taking notes. JG thanked the attending members of the public for being present at the AGM.</i></p> <p><i>The Trustees of Ellingham Community Trust accepted these remarks, and noted that a full Chairman's Report is within the Annual Report written by the Vice Chair and the Interim Chair.</i></p>													
ITEM 5	PRESENTATION OF THE ANNUAL REPORT AND ACCOUNTS													
	<p>The Treasurer Louis Fell noted that the report below is a summary of movements for the year end May 2023.</p> <p><i>Income</i></p> <table><tr><td><i>Donations and legacies</i></td><td><i>£45,919</i></td></tr><tr><td><i>Charitable activities</i></td><td><i>£2,800</i></td></tr><tr><td><i>Investment Income</i></td><td><i>£23</i></td></tr><tr><td><i>Other Income</i></td><td><i>£2,145</i></td></tr></table> <p><i>TOTAL INCOME</i> <i>£50,887</i></p> <p><i>Expenditure</i></p> <table><tr><td><i>Expenditure on Charitable Activities</i></td><td><i>£40,262</i></td></tr><tr><td><i>Other Expenditure</i></td><td><i>£305</i></td></tr></table> <p><i>TOTAL EXPENSES</i> <i>£40,567</i></p> <p><i>TOTAL</i> <i>£87,063</i></p> <p><i>LF provided the Trustees with further detail on some of the figures within the report. LF reported that £332 related to the final RHI write down. LF reminded the Trustees the RHI funds related to the boiler installation at Ellingham School with RHI payments originally collected by the Trust. Owing to the changes in RHI percentages, the Trustees agreed to stop collecting the RHI payments from the school to provide the school with additional funds, this has been written off in the Accounts over a ten year period. LF noted that Ellingham School is listed as a debtor for Accounts purposes.</i></p> <p><i>LF noted that £305 Other Expenditure relates to Insurance. LF noted that the Creditor listed related to accountants fees.</i></p>	<i>Donations and legacies</i>	<i>£45,919</i>	<i>Charitable activities</i>	<i>£2,800</i>	<i>Investment Income</i>	<i>£23</i>	<i>Other Income</i>	<i>£2,145</i>	<i>Expenditure on Charitable Activities</i>	<i>£40,262</i>	<i>Other Expenditure</i>	<i>£305</i>	
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	<p><i>LF asked for questions. A query was raised about the Windfarm paying for admin costs. In response, LF noted that the Windfarm reimburses all admin fees including the Parish Magazine printing, Insurance and Clerk's salary. LF noted that the Windfarm are supportive to Ellingham Community Trust as the Trustees use the funds to benefit the community.</i></p> <p><i>LF noted that the Trustees have previously budgeted for 2% interest from the Windfarm, but owing to external factors, the Trust now receive 11% interest. LF explained that the funds received by the Trust were fixed as £ per megawatt and inflated with RPI. LF noted that the income to the Trust will increase next year. LF noted that Ellingham Community Trust owes a debt of gratitude to the initial Trustees who set up the initial Trust.</i></p> <p><i>Trustees thanked LF for his work for the year. DM thanked Louis Fell for the report.</i></p> <p><i>The Treasurer's Report was proposed by GU and seconded by GE.</i></p>	
ITEM 6	<u>RETIREMENT AND ELECTION OF DIRECTORS</u>	
	<p><i>The Clerk asked for nominations for Chair. David Metcalf was proposed by Judy Glover and seconded by Louis Fell.</i></p> <p>ACTION : Clerk to inform David Metcalf of his success.</p> <p><i>The Clerk asked for nominations for Vice Chair in the light of the move from Vice Chair. John Thompson was proposed by Louis Fell and seconded by George Unwin.</i></p> <p>ACTION : Clerk to inform John Thompson.</p> <p><i>The Clerk asked for nominations for Treasurer. Louis Fell was proposed by Judy Glover and seconded by George Unwin. Louis Fell agreed to remain as Treasurer.</i></p> <p><i>The Clerk asked for nominations for Trustees. Robert Stuart was proposed by Judy Glover and seconded by George Unwin.</i></p> <p>DM thanked all those who have stood for positions, and all the existing Trustees.</p>	
ITEM 7	<u>APPOINTMENT OF ACCOUNTANTS</u>	
	<p><i>Louis Fell proposed Michael Reed of Northumberland Accountants, seconded by Judy Glover.</i></p>	
ITEM 8	<u>ANY OTHER BUSINESS AND QUESTIONS FROM PARISHIONERS</u>	
ITEM 9	<u>DATE FOR NEXT ANNUAL GENERAL MEETING</u>	
	7 th November 2024	