

ELLINGHAM COMMUNITY TRUST MINUTES FROM MEETING HELD 16 JANUARY 2025 ELLINGHAM VILLAGE HALL

ATTENDEES	
NAME	ROLE
George Unwin (GU)	Trustee
John Thompson (JT)	Vice Chair
Brenda Frier (BF)	Trustee
David Metcalfe (DM)	Chair
Louis Fell	Treasurer

APOLOGIES	
NAME	ROLE
Graham Edmonson (GE)	Trustee
Judy Glover (JG)	Trustee
Virginia Mayes-Wright (VMW)	Clerk

	<u>MINUTES FROM THE PREVIOUS MEETING</u>	
2.	<p>The Trustees reviewed the minutes from the previous meeting held on 5th December 2024. Proposed by JT & seconded by GU.</p> <p>ACTION : LF to complete Unity Bank updates. Ongoing.</p> <p>ACTION : GE to investigate further regarding costings for the Parish Magazine. Ongoing.</p> <p>ACTION : Clerk to check in with GE. Completed.</p> <p>ACTION : Clerk to update the spreadsheet. Ongoing.</p> <p>ACTION : Clerk to write a post on the AGM taking place with a link to the AGM minutes. Outstanding.</p> <p><u>Completed Actions</u></p> <ul style="list-style-type: none"> • Clerk to email hardwood applicants with the most recent comms. • Clerk to email remaining hardwood applicants. • Clerk to email all parishioners to wish them Happy Christmas. 	<p>LF</p> <p>GE</p> <p>Clerk</p> <p>Clerk</p>

	<ul style="list-style-type: none"> Clerk to confirm meeting dates with Ellingham Village Hall. 	
	<u>DISCUSSION POINTS</u>	
3.	<p>Treasures Report. LF reported the latest ECT bank balance as £3,9097.36. It was agreed that the ECT are on track against annual financial forecast. It was reported that an outstanding payment for the additional heat log offer had been received paid.</p>	
4.	<p>Applications/Review of Schemes</p> <p><u>Main Application</u> Enquiry received from the Parish Council as to whether the ECT could provide financial support to the Neighbourhood Plan Consultation costs estimated at £6000. The Trustees agreed to support this important endeavor and to assist financially with the growth and well-being of the Parish. The Trustees agreed to offer funding of 50% of the indicative costs (£3,000). ACTION : ECT Chair to inform Parish Council Chair. ACTION : Clerk to inform the Parish Council Clerk.</p> <p><u>Solid Fuel Scheme</u> Parishioners expressed their thanks to the Trustees including Diana Milburn, Gustav Mcleod, Heather Cairns, Harriet Adams and Eileen Duncan. The Solid Fuel Scheme is now complete for 2024. The Trustees would like to thank key individuals for their support and involvement in delivering the scheme. ACTION : Clerk to draft a thank you letter for key individuals involved in the solid fuel scheme.</p> <p><u>Green Scheme</u> One application received. The decision was made to not accept the application due to the not meeting the Scheme's conditions (i.e. A Rated requirements).</p> <p><u>TESS</u> No applications received.</p>	DM Clerk
5.	<p>Review of Objectives The Trustees reviewed the current ECT Objectives. Each objective was reviewed on its merit including the wording and relevance. Refinement to the ECT Objectives were agreed, changes to the ECT Objectives will be made by the Chair and presented to the Trustees at the next ECT meeting. ACTION : DM to provide updated words to the Trustees. ACTION : Once agreed, Clerk to update the website with the new Objectives.</p>	DM Clerk

5.	Communication. No communication to be undertaken.	
6.	AOB. None.	
7.	<u>ARRANGEMENTS FOR NEXT MEETING</u>	
	7.30pm, 6 th February 2025, 6 th March 2025, 3 rd April 2025, 8 th May 2025, 5 th June 2025, 3 rd July 2025, 7 th August 2025, 4 th September 2025, 2 nd October 2025, 6 th November 2025, 4 th December 2025. All at Ellingham Village Hall.	

Minutes compiled by Brenda Frier (Trustee)

ECT telephone number – 03300 010393 (Trustee Brenda Frier)